

# File Exceptional Circumstances



## PROCEDURE



### SUBSTANTIATED FILE

- FACTUAL DESCRIPTION
- NOTIFY IF [BINDING CONDITIONS OR REJECTION OF ENROLLMENT](#) WILL BE IMPOSED
- SUBSTANTIATE YOUR FILE WITH [SUPPORTING DOCUMENTS](#)



### TEMPLATE

CHECK [WEBPAGE STUDY PROGRESS](#)



### MAIL TO

- SECRETARIAT OF THE FACULTY



### DEADLINES

- AT THE LATEST 10 CALENDER DAYS BEFORE THE DELIBERATIONS SECOND EXAM SESSION

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## DECISION



[EXAMINATION COMMITTEE DECIDES](#), STUDY PATH COUNSELOR FUNCTIONS IN AN ADVISORY CAPACITY



DECISION VIA [PROCLAMATION CODE](#) ON OFFICIAL TRANSCRIPT OF RECORDS



[YOU DO NOT AGREE?](#) INFORMATION ON LODGING AN APPEAL VIA [HTTPS://WWW.VUB.BE/EN/APPEAL](https://www.vub.be/en/appeal)