

## REDUCED TUITION FEE

### 2024-2025

This form can be used to apply for a reduced tuition fee.

Applications for a reduced tuition fee must be submitted no later than 1 September 2025. Do not apply for a reduced tuition fee if you are also applying for a scholarship from the Flemish government for this academic year.

Please fill out this application form digitally, **sign it** and send it, along with **all documents requested** to [social.financial.support@vub.be](mailto:social.financial.support@vub.be). You will be notified of the decision afterwards.

Incomplete applications will not be processed. Deliberately providing incomplete or incorrect information will lead to revision of the decision taken.

#### Scholarship

I do not receive a scholarship from the Flemish Community because

.....  
.....  
.....  
.....

#### Identification data

Make sure we always have your most recent identification data.

Please inform the [Education and Student Administration](#) of any changes via [studentadministration@vub.be](mailto:studentadministration@vub.be).

Student number: .....

Name: .....

First Name: .....

Home Address: .....

.....

I live in a student residence:  Yes, at the VUB

Yes, on the private market

No

Mobile phone number: .....

Private e-mail address: .....

Nationality: .....

IBAN and BIC number of student: .....

Number of students higher education in the family during academic year 2024-2025

(including yourself): .....

Living situation

**If student (mainly) lives with parent(s):**

- Parents married/living together
- Parents de facto separated since: .....
- Now dependent on: .....
- Parents legally separated since:
- Now dependent on: .....
- One or more parents deceased since: .....
- Now dependent on: .....

**If student is (mainly) no longer living with parent(s):**

- Student lives with friends
- Student lives with partner
- Student lives with person other than parent(s), friends and partner

- Student lives alone
- Other

Household

**Name and relation (ex. father, mother)**

**Nature of studies/occupation**

Parent 1: .....  
 Parent 2: .....  
 Partner: .....

Other persons dependent (brothers, sisters, children...):

**Name**

**Nature of studies/occupation**

.....  
 .....  
 .....  
 .....

Does someone in the family have a handicap of more than 66%?  Yes  No

Who? .....

Do you receive as a student financial support from the OCMW / CPAS?  Yes  No



Attach the following documents if they are applicable to your situation

- ✓ Family composition certificate: can be requested (digitally) from the municipality
- ✓ Personal income tax return of parent(s), income year 2022 (tax year 2023).
- ✓ If the income has decreased since 2023: all pay slips or documentary evidence of substitute income (illness, unemployment, pension,...) of the income year 2024
- ✓ Certificate of enrolment in higher education of any brother(s), sister(s), parent(s). If student at VUB: name and student number
- ✓ Proof of income of student and/or partner
- ✓ Proof of alimony payments of 2022 or 2024
- ✓ Certificate of handicap of more than 66% disability
- ✓ Property tax assessment notice of cadastral income "vreemd gebruik"
- ✓ Copy of the decision letter with detailed calculation of the last received scholarship from the Flemish Community

Statement cadastral income "vreemd gebruik"

Does the income of the family or the student's personal income, on the basis of which any reduced tuition fee is determined, include cadastral income "vreemd gebruik" (\*)?

- Yes – add to your application the property tax assessment notice of cadastral income "vreemd gebruik"
- No

(\*): A real estate/property that you do not live in yourself or that is not used for professional purposes is referred to as a cadastral income "vreemd gebruik" (e.g. a holiday home, piece of land or a house that may or may not be hired out).

The student declares to have completed this form honestly and sincerely. The student will immediately inform staff at Social legal & financial support / student jobs of any changes in his/her situation. The student explicitly consents to the obtaining of all relevant information pertaining to the student (in the context of the application for a financial support) through contact with third parties.

The student agrees to the processing of information provided to staff at Social legal & financial support / student jobs in the context of the application for financial support. This processing is a necessary condition for obtaining financial support. The information provided will be retained for as long as the student is enrolled at the Vrije Universiteit Brussel and for as long as repayment of any financial support provided is outstanding.. The employees are bound by professional secrecy; the information provided will not be passed on to third parties.

The information is processed in accordance with the General Data Protection Regulation of 24 May 2016. If you have any other questions about your rights, please get in touch with [dpo@vub.be](mailto:dpo@vub.be).

**Contact:**

[E] [social.financial.support@vub.be](mailto:social.financial.support@vub.be)



Date and signature  
(preceded by read and approved)